

OFFICE OF THE PRESIDENT

F1C

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DIRECTORATE OF PERSONNEL
MANAGEMENT
P.O. BOX 30050
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KENYA.

Ref. No. **DPM.38/1/2A(67)**
and date

8th May, 2006

Personnel General Letter No.2/2006

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The Attorney General
All Permanent Secretaries
The Controller and Auditor-General
The Private Secretary/Comptroller State House
The Secretary, Public Service Commission
All Provincial Commissioners

ACCOMMODATION ALLOWANCE

Attention is invited to Personnel Circular Ref. No. DPM 38/1A(118) of 18th October, 1999 in which non-accountable accommodation allowance was introduced to the service.

The Government is aware that since the release of the last circular, the cost of living has increased. It has therefore, been found necessary to review the accommodation allowance to reflect the current economic realities and to ensure that Civil Servants have access to reasonable accommodation while on official duty outside their permanent stations.

The Government has therefore revised the accommodation allowance to approximate current market rates. The new rates will be applicable to Civil Servants with effect from 1st July, 2006 as indicated in the attached table.

When an officer traveling on duty is not required to spend a night away from the permanent station, he/she will be eligible for lunch and dinner allowance at 15% and breakfast at 8% of the respective per diem rates.

The new rates of Accommodation Allowance have been approved on the understanding that the same will be contained within provided budgetary ceilings for Ministries and that no enhancement of ceilings will be granted to meet these expenditures.

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Accounting Officers are therefore, reminded to exercise proper control of financial resources by ensuring that itinerary and work plans are submitted to them for approval prior to the travel date.

The relevant regulations will be amended accordingly.



Titus M. Ndambuki, HSC

**PERMANENT SECRETARY/DIRECTOR
OF PERSONNEL MANAGEMENT**

C.C.

Amb. Francis K. Muthaura, EGH
Permanent Secretary, Secretary to the
Cabinet and Head of the Public Service
Office of the President
NAIROBI

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ACCOMMODATION ALLOWANCE

Band	Civil Service Job Group & Equivalent	Nairobi, Mombasa, Kisumu Ksh. Per Diem		Nakuru, Nyeri, Eldoret, Kericho, Malindi, Kakamega Ksh. Per Diem		All Other Areas Ksh. Per Diem	
		<i>Current</i>	<i>New</i>	<i>Current</i>	<i>New</i>	<i>Current</i>	<i>New</i>
A1	V	4,000	8,000	3,000	6,000	2,500	5,000
	U	4,000	8,000	3,000	6,000	2,500	5,000
	T	4,000	8,000	3,000	6,000	2,500	5,000
A3	S	4,000	6,500	3,000	5,000	2,500	4,000
B1	R	4,000	6,500	3,000	5,000	2,500	4,000
	Q	3,500	5,000	2,600	4,000	2,100	3,500
	P	3,500	5,000	2,600	4,000	2,100	3,500
B2	N	3,500	5,000	2,600	4,000	2,100	3,500
	L & M	3,000	4,000	2,250	3,000	1,800	2,500
	K	2,000	4,000	1,500	2,500	1,200	2,000
C	J	2,000	3,000	1,500	2,500	1,200	2,000
	H	2,000	3,000	1,500	2,500	1,200	2,000
	G	1,500	2,500	1,100	2,000	900	1,200
D	E & F	1,500	2,000	1,100	2,000	900	1,200
	D	1,000	2,000	750	1,500	600	1,000
	A, B, C	1,000	2,000	750	1,500	600	1,000

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